#### ONTARIO ASSOCIATION OF ARCHITECTS Council Meeting of September 19, 2024 at approx. 11:00 a.m.

#### Meeting # 295

## OPEN MEETING AGENDA

#### **Recognition of Traditional Lands**

#### 4 mins 1.0 AGENDA APPROVAL

*1 min* 1.1 Declaration re. Conflict of Interest

#### 2.0 APPROVAL OF MINUTES

4 mins 2.1 Draft minutes of the June 20, 2024 Open Council Meeting (see attached)

### 2 mins 3.0 BUSINESS ARISING FROM THE MINUTES

#### 4.0 ITEMS FOR REVIEW AND APPROVAL

2 mins	4.1	2025 Council Meeting Dates and Annual General Meeting Date (see attached) It was moved by and seconded by that the 2025 Council meeting dates be approved as circulated.	Executive Director
7 mins	4.2	2025 Conference Program and Schedule (see attached) It was moved by and seconded bythat the draft program and schedule for the 2025 OAA Conference be approved, while recognizing elements may evolve as further planning takes place.	Manager, Finance
7 mins	4.3	OAA/OGCA Document 100-2024 and sunsetting of OAA/OGCA Document 100-2018 and A Guide to Closeout Procedures (see attached) It was moved by Schuhmann and second by that Council to endorse the new OAA- OGCA Document No.100-2024 as presented to Council on September 19, 2024; and, direct the withdrawal of OAA/OGCA Document No.100-2018 (as reissued 2019) and A Guide to Project Closeout Procedures (Dated November 2010).	VP Schuhmann
7 mins	4.4	Updates to Practice Tip PT 25 Design Build (see attached) It was moved by Schuhmann and seconded bythat Council to endorse the new OAA Practice Tip PT.25 Design-Build: Using OAA 600-2021 as presented to Council on September 19; and, direct the withdrawal of PT 25 Design-Build: OAA 600-2013 (version 4.1).	VP Schuhmann
7 mins	4.5	Updates to Practice Tip PT.30 Retention of Specialist Consultants (see attached) It was moved by Schuhmann and seconded by that Council endorse Practice Tip PT.30 V. 2 Retention of Specialist Consultants as presented to Council on September 19, 2024; and directed the withdrawal of PT. 30 version 1.1.	VP Schuhmann
7 mins	4.6	Seal for Architects with Terms, Conditions, and Limitations (see attached) It was moved by and seconded bythat Council approve the recommendation to adjust the wording of the OAA Seal to be used for individuals licensed as Architects (subject to terms, conditions, and limitations) with the addition of the words "(subject to terms, conditions, and limitations)", and that staff be requested to implement this direction accordingly.	Governance Committee
7 mins	4.7	OAA Audit for Fiscal 2024 – Appointment of the Auditor (see attached) It was moved by Wilson and seconded by Butticci that Council accept the proposal from BDO Canada LLP for auditing services for fiscal 2024; and, in accordance with the OAA Bylaws, a resolution be advanced to the membership to appoint BDO Canada as	Finance & Audit Committee



Open Council Agenda

auditors for fiscal 2024 to be voted on at a general meeting of the members to be called for October 16.

- 7 mins
   4.8
   Proposal for OAA Presidents Wall (see attached)
   OAA Building

   It was moved by Yeung and seconded by McKendrick that Council approve the schematic design for the proposed OAA Presidents Wall as presented to Council on September 19, 2024 including the proposed budget; and, that the Building Committee be directed to work with staff to establish a schedule for the work to be completed in 2025.
   OAA Building
- <sup>7 mins</sup>
   4.9 Funding Request re. TEUI 3.0 and OpenBuilding.ca (see attached scheduled for 1pm with guest Andy Thomson)
   It was moved by McKendrick and seconded by Mintz that Council approve funding for TEUI 3.0/OpenBuilding.ca in the amount of \$28,000.

## 5.0 ITEMS FOR DISCUSSION

## 6.0 REPORTS

1 min

1 min 1 min 1 min 1 min 1 min

6.1	Report from the President – Activities for the months of June-September (see attached)	President
6.2	Report from the Executive Director (see attached)	Executive Director
6.3	Report from the Registrar (see attached)	Registrar
6.4	Report from the Senior Vice President and Treasurer	SVP & Treasurer
	6.4.a Financial Statements for the 9 months ending August 31, 2024 (see attached)	
6.5	Committee Reports	Committee Chairs
	<ul> <li>6.5.a Communications &amp; Public Education Committee – Update (see attached)</li> <li>6.5.b Governance &amp; HR Committee - Update (see attached)</li> <li>6.5.c Practice Resource Committee (PRC) – Update (see attached)</li> <li>6.5.d Policy Advisory Consultation Team (PACT) – Update (see attached)</li> <li>6.5.e Interns Committee Report (see attached)</li> </ul>	VP McKendrick SVP & Treasurer VP Schuhmann VP Speigel Councillor Alkasawat
7.0	ITEMS FOR INFORMATION	

7.1Report on 2024 Conference (see attached)Manager, Finance7.2Report on Society Chairs Meeting – May 2024 (see attached)President

## 8.0 OTHER BUSINESS

 10 min
 8.1
 Deputation to Council from Toronto Society of Architects (see attached – deputation at 1:30 pm with guests Ana-Francisca de la Mora & Joël León)
 TSA Chair & Executive Director

# 9.0 DATE OF NEXT MEETING

9.1 The next regular meeting of Council is Friday, December 6, 2024 at 9:30 a.m. at the OAA Headquarters, 111 Moatfield Drive, Toronto, Ontario.

# 10.0 ADJOURNMENT



VP McKendrick